 KESWICK CAMPSITE BOOKING FORM

**We wish to book the campsite**

From: …………………………………………………………………… Time: ………………………….

To: ………………………………………………………………………… Time: ………………………….

Name: …………………………………………………………………… Mrs/Miss/Ms/Mr

Unit: ……………………………………………………………………………………………………

Email: ………………………………………………………………………………………………………………………

Address………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………

Post Code: …………………………………………… Tel.No: ………………………………………………

|  |  |  |  |
| --- | --- | --- | --- |
| Please indicate approximate numbers: | | | |
| *Girlguiding members* | | *Non-Girlguiding members* | |
| Leaders/YLs |  | Adults |  |
| Senior Section |  | Aged 15-18 |  |
| Guides |  | Aged 10-14 |  |
| Brownies |  | Aged 7 – 10 |  |
| Rainbows |  | Under 7’s |  |

We agree to abide by the Terms & Conditions: (signature) ……………………………………………….………………

* **Return the booking form to** [**keswick@girlguidingnorfolk.org.uk**](mailto:keswick@girlguidingnorfolk.org.uk)**,** or **and payments to Treasurer** Janet Milbank, 40, Borrowdale Drive, Norwich, NR1 4LY
* **For Evening Bookings, please send your payment in full plus a separate equipment deposit of £30.**
* **For all other bookings, please submit a £10.00 (non-returnable) deposit and £50.00 equipment deposit**
* **Equipment deposits will be returned to you on inspection of the equipment after use**
* Cheques payable to: **Keswick Campsite Norwich** or pay by bank transfer to Lloyds bank 77-66-14 account number 19295260. Deposit cheques to be dated for booking date.
* Your confirmation, and receipts will be sent by email, but if you can’t receive email, please send one Stamped Addressed Envelope to Janet (as above),
* Final Payments should be submitted to the Treasurer, 2 weeks prior to the booking.
* If you have any queries, please email: [keswick@g](mailto:keswick@g)irlguidingnorfolk.or.uk
* **Your Hostess will contact you direct to make arrangements for access etc.**
* **Please ensure that you advise all those who will be driving to the campsite that if the gate is closed, they may open it and drive directly onto the campsite, parking to the right, near the hedge.**
* **Terms and Conditions are part of the Booking Information, please ensure you read them before signing above.**

**Thank you.**

I consent to Girlguiding Norfolk collecting my details via this form. I understand that the information provided will be processed by GGN in accordance with General Data Protection Requirements, that the data will only be used for processing my booking and that it will not be shared with other organisations or kept for longer than necessary for this purpose. Full details are included in the Girlguiding Norfolk Privacy Notice available on request. Jan 2020